

## How to register a Learn to Skate participant in the Spring Show:

1. [www.fscmadison.org/show](http://www.fscmadison.org/show)
2. Click "Register"
3. Click "Skaters & Parents"
4. On right side, under "Are you new to this year's competition?":
  - Enter USFSA# or LTS USA# ***if known***
  - ***If not known***, use skater's date of birth (example: DOB is 4/22/2001, enter 04222001)
5. Follow instructions to enter code in box and click "Create My Account"
6. Fill in skater info:
  - a. Under "Primary Coach" enter **Learn to Skate – no coach**. If you have a private coach, feel free to enter their name.
  - b. Under "Home Club or Skate School," enter **Madison Ice Skating School**
7. Fill in pronunciation of name (important for announcer)
8. Select a freeskate level
9. Change PIN to date of birth of skater (example: DOB is 4/22/2001, enter 0422 [month/day])
10. Save Skater info
11. Select an event – Learn to Skate Registration
12. Select a level
13. Go to cart
14. Proceed to checkout